

Lake Washington Sailing Club

Bylaws – 06/17/06

Article I. Membership

Membership in the Lake Washington Sailing Club (Club) shall be open to any person of good reputation who expresses his/her intention to further the aims of the Club, namely the promotion of the sport of small boat sailing and small sailboat racing; such person to be acceptable to membership under the conditions as set forth in other sections of the ByLaws.

Membership in the Club shall consist of:

1. Regular Members
2. Student Members
3. Honorary Members
4. Life Members

1. Regular Members:

Regular membership shall be open to all such persons 18 years of age and over who will to participate in the affairs of the Club, sponsored by a Regular or Honorary member. Regular members shall be entitled to the right to vote and the privilege to hold office. Regular members and their families shall have all rights to use of Club facilities.

2. Student Members:

Student membership shall be open to any person under 18 years of age or to any person, regardless of age, who is enrolled in school, college, or university for a course leading to a certification of graduation and who is a full-time student according to the institution in which he/she is enrolled and who will participate in the affairs of the Club.

Student members shall be required to pay assessments and annual dues as set by the board. Student members shall have no right to vote or to hold office. They shall not acquire any interest in the physical properties of the club.

3. Honorary Members:

Any person, not necessarily a member of the Club, who has outstandingly and meritoriously furthered the interests of the Club, or the sport of small sailboat sailing or small boat racing may be elected an honorary member of the Club by a seventy-five percent (75%) vote of all members present at a general meeting of the Club by secret ballot, provided all members of the Club have been notified by the Club's Secretary in writing that such motion has been made and that a vote to elect the nominee to Honorary membership will be taken at the annual meeting.

Honorary members shall be exempt from the payment of any dues and fees but shall, nevertheless, enjoy all privileges and rights of Regular members, excepting only (1) the right to acquire interest in the physical properties and assets of the Club, and (2) the right to vote. Such honorary membership shall be for a one year period.

4. Life Members:

A member of the Club, in good standing, may be elected a member for Life with all the privileges and rights of Regular members. A life member shall be exempt from the payment of any dues and fees. Life Members shall be recognized for outstanding and meritorious service to the Club, and shall be elected by the unanimous vote of all members present at the Annual Meeting of the Club by

secret ballot, provided all members of the Club been notified by the Club's Secretary in writing that such motion has been made and that a vote to elect the nominee to Life Membership will be taken at the Annual Meeting.

B. Election to Membership:

Except as otherwise provided in these Bylaws, all votes taken on any type of membership shall be based on a majority vote of the members, including a majority of the board, in regular meetings provided a quorum is present at such meetings. Election to membership shall be considered only after payment of all applicable fees for the current year has been made.

C. Conditions of Membership:

1. Members should be of good moral character.
2. Members should also be able to meet the criteria of the type of membership as stated above in the description of types of membership.
3. Members shall not stay overnight on their boats tied to the dock or elsewhere on the premises for more than four consecutive nights or a total of 12 nights per membership year.
4. All Club members are expected to participate in the organization and presentation of Club events.
5. Members of all types shall not pollute the waters of Lake Washington.

D. Discipline and Expulsion:

1. Should an officer or member be accused of misconduct, charges may be preferred against him or her in writing, signed by a member of the Club and directed to the Secretary or Commodore.
2. Upon receipt of a written complaint, the presiding officer shall call a special meeting of the Club to try such an accused officer or member. The accused officer or member shall be notified in writing of the time and place appointed for said meeting, ten days prior thereto. The notice shall contain a copy of the written accusation including the charges preferred, and the potential discipline that will be considered at the hearing. The accuser shall attend the meeting.
3. After all evidence is taken, the accuser and the accused officer or member shall leave the Club premises. A vote of a majority of the members, including a majority of the board, present at such meeting will be sufficient to declare the charges sustained, and the offending officer or member disciplined or expelled from the Club as the members, including a majority of the board, may deem advisable.
4. Should the conduct of such offending member result in the destruction or damage of Club property, he or she shall be held liable for the repair or replacement thereof.
5. A member of the Club having been expelled or dropped from the roll for any cause, shall be at once notified by the Secretary or Commodore of that fact, with a statement of reasons therefor, and he or she shall immediately be required to surrender his or her key, forfeit his or her right to use any and all Club property, and forfeit all interest in the Club.

Article II: Officers

- A. All officers of the Club shall be regular or life members.
- B. Officers' terms shall run from annual meeting to annual meeting, or until the next general election. All elected officers shall hold office for not more than thirteen (13) months or until their successors are duly elected, the election results are certified and the successor is installed..

C. The following officers shall be elected:

Commodore
Vice-Commodore
Port Captain
Secretary
Treasurer
Sailing Officer
Communications Officer

D. The Board of Directors shall consist of the elected officers described in section II C.

E. In the event of the resignation or removal of an officer, or his/her ceasing to be a member of the Club, the membership shall elect a replacement to fill the vacancy for the unexpired term.

F. All elections in the Club shall be by ballot, and a majority of all votes cast shall be necessary to a choice. Only life and regular members in good standing may vote and cast ballots.

G. Each elected officers may, and will likely need to, use additional volunteers, including the appointment of ad hoc committees, to help them carry out their duties. Newly elected officers are allowed, at their discretion to retain, re-organize or dissolve any existing ad hoc committees that fall under their responsibility.

H. Duties of Officers:

1. The Commodore shall preside at all meetings of the Club and shall enforce all the rules and regulations, and shall be the executive officer of the Club. He/she may call a special meeting of the Club at any time, and shall do so upon the request of any seven (7) members. Notices for such special meetings shall state the agenda and only business pertaining thereto shall be transacted at such meetings. He/she shall develop and present to the board for approval, a budget for the following fiscal year. The Commodore shall appoint an auditor or auditors who will audit the accounts of the Treasurer in November of each year, and submit a report of the auditor(s) findings to the board in December of each year and to the membership at the annual meeting.

2. The Rear-Commodore shall be the ex officio Commodore and shall attend all board meetings to serve in an advisory capacity. The Rear-Commodore shall be entitled to vote as a member of the board in the event of a tie.

3. The Vice-Commodore shall perform the duties of the Commodore in the latter's absence. He/she shall be responsible for the following duties: promote the Club to the sailing community; investigating the eligibility of applicants for membership in the Club; submitting recommendations for membership at regular meetings. In conjunction with his/her membership duties, he/she shall be responsible for: intake and orientation of all new members elected into the Club; issuance of annual dues invoices to the members thirty (30) days prior to the dues date; keeping a correct status of all the members and applicants of the Club including their contact information; account for the standing of each member and report all delinquencies to the membership at each regular meeting.

4. The Port Captain shall be in charge of all maintenance of Club facilities that includes the Club-owned boats, motors, docks, hoist, grounds, and the clubhouse. The Port Captain shall enforce necessary house, docking, sailing rules and regulations. The house, docking, sailing rules and regulations shall be posted in a conspicuous place on and in the clubhouse. The Port Captain may recommend discipline to the board for failure of any member to comply with such rules and regulations. The Port Captain can recommend appropriate fines against such members that violate the house rules. Additional disciplinary action may be taken by the board as the occasion may require.

5. Sailing Officer shall be in charge of planning and conducting all sailing events, including racing and non-racing activities, hosted or sponsored by the Club. The Sailing Officer shall plan and control all racing activities and provide suitable prizes therefor, subject to approval of the board. The Sailing Officer shall foster sailing activities not associated with racing as determined by the board.

6. The Secretary shall have the custody of all records and documents of the Club. He/she shall keep minutes of all meetings of the Club. During the absence of the Secretary, the presiding officer shall appoint a temporary substitute. The Secretary shall keep the official roster of the membership up to date and shall furnish the membership with a current copy of the roster at least twice a year.

7. The Treasurer shall collect and have custody of all the funds of the Club and be responsible for the disbursements of the same under the direction of the board. He/she shall report the financial status of the Club at the annual meeting, the membership and all regular meetings.

8. The Communications Officer shall coordinate all forms of media, and shall be responsible for all Club publicity, Club newsletter publication, and Club website maintenance.

Article III. Fees and Dues:

A. The initiation fee shall be set by the membership at regular meetings and may be modified or changed from time to time as conditions warrant provided that 14 days notice is given to the membership. Such initiation fees shall accompany the application for membership.

B. The dues and late fees of each membership type shall be set by the membership at regular meetings and may be modified or changed from time to time as conditions warrant provided that 14 days notice is given to the membership. Annual dues shall include the cash payment due each year, plus the work requirement of each membership type for each year, or its cash equivalent.

C. Dues are to be paid on or before the beginning of the fiscal year, July 1. The dues of members-elect shall be prorated beginning with the month in which they are elected.

D. In the event membership fees and work are not paid or worked before the date due, the member may be subject to penalty and payment of a late fee.

1. As of July 1, a member who has not paid his/her fees or not fulfilled his/her work requirement shall be considered in arrears and subject to a late fee to be set annually by the board, and shall not be entitled to the benefits of membership, including the right to vote or use the Club's facilities.

2. As of September 1, a member who has not paid his/her fees or not fulfilled his/her work requirement shall be considered delinquent and subject to a continuing, monthly late fee in addition to the prior imposed late fee or penalty.

3. As of June 30, of the following year, a member who has not paid his/her fees or not fulfilled his/her work requirement must reapply for membership, pay the original initiation fee and be subject to vote for admission to the Club.

Article IV. Meetings:

A. There will be four types of meetings: Regular, Annual, Membership and Special. All meetings must be scheduled and the membership properly notified, 14 days in advance.

1. Regular meetings will be monthly meetings in which operations of the Club are discussed, determined and voted on by a quorum as needed.

2. The Annual meeting shall be held no more than thirteen (13) month from the previous annual meeting for the purpose of electing officers.

3. The membership meeting shall be held within 30 days of the end of the fiscal year for the purpose of renewing memberships and other business as may be required.
4. Special meetings will be held as required as part of the commodores duties.

B. The order of business at meetings of the Club shall be as follows:

Roll call of members
Reading of the previous meeting minutes
Officer's reports
Application and elections of new members
Unfinished business
New business
Anything for the good of the Club
Adjournment

C. The proceedings of this Club, at meetings shall be governed by usual parliamentary rules (Robert's Rules of Order).

Article V.

Seven members including at least four members of the board shall constitute a quorum for the transaction of business at any meeting of the Club. A majority of those present may decide any matter brought before the meeting.

Article VI. Club Burgee and Signals:

The distinguishing burgee of this Club shall be as follows: triangle shape, three vertical bands (red, blue, red).

Article VII. Clubhouse and Facilities:

The Commodore may at any time temporarily extend the privileges of the Clubhouse and facilities to any person, group or organization.

Article VIII. Amendments:

These bylaws may be amended at any regular or special meeting of the Club by a two-thirds vote of the members present, provided that a copy of the proposed amendment, together with a notice of the meeting, be mailed to each member at least ten (10) days before the date of such meeting.